

Joint Safety Committee Minutes Thursday, December 10, 2020

- I. Welcome and Introductions:
 - a. District representative, Jackie Saccamano, presented agenda, including committee members (identifying herself as “Chair”) and presented a mission statement and topics for discussion.
 - b. CTA president, Wendy Doromal, voiced concern that “joint committees” should be an equal partnership with co-chairs from CTA, OESPA and the District. All three groups should agree to set procedures, such as how the agenda is set and how to invite guests. Roberts Rules were suggested.
 - c. District stated that they were fine with these suggestions. Co-chairs would be Wendy Doromal, CTA and Ron Pollard, OESPA.
- II. COVID Health and Safety Procedures Manual
 - a. Bob Boyd described how proposed changes to the manual were crafted. He voiced that he was an emergency management planner, not a “safety” person and that he relied on District experts to decide what changes were needed.
 - b. CTA reminded the committee that their MOU outlined that OCCTA would have 10 days for input prior to any amendment to the manual.
 - c. LeighAnn Blackmore stated the MOU says the District has to confer with OCCTA, it does not have to accept the suggestions.
 - d. Wendy Doromal took exception with the statement saying that it was not the spirit or intention of the agreement.
 - e. District stated that if there was an emergency, they would like the committee to consider meeting sooner.
 - f. CTA inquired about After School Activities, such as clubs, on page 35, commenting that no limits to the number of students or the need for social distancing was mentioned.
 - g. OESPA observed that they have noticed a lack of monitoring at events attended, such as sporting competitions, and asked who was responsible for enforcing safety provisions and was there a possibility for live-streaming.
 - i. District responded that they attempted to monitor events on their campuses but could not control what happened in other districts.
 - ii. District would check into live-streaming.
 - iii. Coaches and school administration were responsible for monitoring safety protocols.
- III. PPE
 - a. District was asked about the consequences that were in place when staff did not wear masks appropriately.
 - i. District indicated that they would receive warnings but could potentially be disciplined.
 - ii. District added that masks were required except during outside strenuous activity.
 - iii. Students in band were being provided with masks that included slits for instruments.
 - b. CTA asked if parents were informed when a student in their child’s class had a mask waiver.
 - i. District stated, “no.”
 - ii. CTA asked that this item be added to the next agenda.
- IV. COVID Case Management and Reporting Procedures Open Discussion
 - a. CTA voiced concern with the lack of efficiency and accuracy of information related to quarantines. Teachers were receiving letters late in the quarantine time period.
 - b. District representative, Rowland Welch explained the complicated nature of reporting procedures by offering examples.
 - i. A student may present with “sick symptoms” on Day 1 and then in 4-5 days may receive a positive COVID test. Then after 1-2 days of contact tracing, the District will get a letter

describing quarantine needs, keeping in mind that the initial contact might have been 8-9 days earlier.

ii. Mr. Welch added that it was a complicated process, but it was the best they could do.

c. CTA stated that they have heard that at times, the DOH is three weeks behind in tracing as they do not have enough employees. Teachers need to be informed immediately. CTA stated the dashboard was not effective.

i. CTA has also heard from teachers who have received positive tests and never got a call from the DOH.

ii. OESPA agreed that there was a need to improve notification procedures.

V. Establishment of Future Meetings

a. Committee settled on scheduling future meetings on the 2nd & 4th Thursdays of the month, from 1:45 – 3:15 to accommodate the schedules of all participants. Wendy Doromal will chair the next meeting.

JOINT SAFETY COMMITTEE MINUTES JANUARY 14, 2021, 1:00pm

In Attendance:

- CTA – Wendy Doromal, Mary-Grace Surrena, Maribel Rigsby, Clinton McCracken, Ladera Royal
- OESPA – Ron Pollard, Lavaceo Smith, Joseph Wallace, Damien Williams, Michael Moore
- District – James Preusser, LeighAnn Blackmore, Jacqueline Saccamano, Rowland Welch
- Guests: Sarah Au, Bob Boyd, Mike Winter

Introductions

Prioritize Topics – May be time to cover the topics. Jim Preusser states one guest is here to discuss the building concerns

Meeting Procedures

- We agreed at the last meeting that the time would be 1:45pm. LeighAnn apologized for changing it. Going forward meetings will be at 1:45pm

Covid-19 Health and Safety Procedures Manual

- Review and Discussion of Revisions to Version 12.0
 - Wendy Doromal presented OCCTA position on reducing quarantine days from 14 to 10 citing evidence from medical experts and FLDOH. OCCTA opposed the reduction. The written report was sent to the District leaders and Ron Pollard during the meeting.
 - (It was later in the meeting by Rowland Welch and LeighAnn Blackmore that the District had already implemented the 10 day changes without the input from OCCTA. OCCTA stated that was a violation of the December 8, 2021 MOU.)
- Discussion of Process for Emergency Revisions
 - Jim Pressuer said there is a need for a process for emergency revisions
 - Wendy Doromal stated that OCCTA will follow the MOU. The district must give OCCTA 10 days to concur if the District has any proposed revisions. As far as “emergencies”, OCCTA will consider those on a case-by-case basis only. OCCTA will enforce the MOU and contract language.

COVID-19 Dashboard Presentation by Rowland Welch

- Mr. Rowland Welch said the dashboard is “very specific” to our schools OCPS properties. Two different charts – positive cases and quarantines. The individual must be on campus within last 30 days and tested positive to show up on dashboard. If individual has been on campus last school year when LaunchED was created he/she will not show up on dashboard because they had no impact on OCPS property. In order to show up on dashboard as well there must be an actual positive test result with identifying information from FLDOH or confirmation from FLDOH -test result in hand. All information is turned over to FLDOH – we report everything even if no test result and they claim they test positive
- Quarantine section – Only for individuals quarantined for positive case on OCPS facility or property so if you get quarantined due to Thanksgiving, a family event or at a bar concert, it will not show up on the dashboard. You must have been at an OCPS facility and have been exposed to a positive case at the facility.
- “As soon as we receive the quarantine letter we put cases up on the dashboard.” They will fall off of the dashboard after the individual quarantine is up.
- Look at the quarantine January 12th quarantine bar 109 -from multiple locations -as soon as quarantine is over will drop off-not always that ten day period (DOH tracing take time) On the right is the screen you can take individual school for snapshot school -past and present onsite school or worksite exposures.
- Mr. Welch revealed that quarantines are currently for a ten-day period. “If you go home January 1st sick, takes test on January 3rd, your test comes back positive on January 5, your quarantine started on January 1 and quarantine ends on January 10th Need enough information to verify -get out as soon as possible.
- LeighAnn Blackmore reiterated that the District is currently using the 10-day quarantine period, not 14 day. She stated, “To clarify. The quarantine starts on day of exposure, which is why if a person is exposed on first, get tested on the 3rd, gets results on 5th, the quarantine ends on the 10th - because the exposure started on the 1st. Welch says that is correct. Use procedure manual at all times.
- Jackie stated, “Those dates are set by the FLDOH.”
- Ron Pollard – “From the 1st to 5th day, how many others has that person come into contact with between 1st and get back positive how many people have I been in contact with until I’m told to stay out?”
- Welch -No one knows until you get positive test result.
- Ron Pollard -So much potential for problems here.
- LeighAnn Blackmore responds to Ron Pollard–“That’s why it’s important to follow protocols in manual. We don’t know who is exposed when or where.” She states - If student is not on campus -no one has been exposed to that student. Has to have been at facility or positive result has no impact on people at school. If off campus got COVID -not quarantined by OCPS.
- Ron Pollard questions - If a student exposed off campus came to school. Does active quarantine include students who have been exposed off campus. If active quarantines include off campus students exposed.
- No, says Rowland Welch. Positive case in household do not come to school - not included.
- Ron -They do come to school.
- Welch- Then they are not following protocols.
- Ron -Who is enforcing protocols?
- Wendy Doromal – The dashboard is violating our MOU. The dashboard is not providing the information we need to stay safe. Many sites on right that are incorrect. What is the address of Alternative Educations Centers which currently has several cases listed? This is not a specific place. People are being denied ability to identify cases – Same with operations facilities -where when, all obscure. What facility -where? As far as dashboard dates. The dashboard states date the quarantine was issued here on January 13. Issued by FLDOH? January 13 -96 cases -all issued on January 13th.
- Welch - Yes, all issued on January 13, but will not necessarily all end on January 23 (Notice, again Welch is using the 10-day quarantine period even before OCCTA presented it’s position on that.)
- Doromal ask who gets quarantine letters -principal -one person in district?

- Welch- principals and district staff get the letters from FLDOH, then reported to District and put on dashboard
- Doromal -hearing from multiple teachers not hearing about quarantines.
- Quarantine information goes to Dept of Health. Dept of Health may not have quarantined them.
- Active quarantines - Ron more people could be out with quarantines than what is on the dashboard. Outside of campus exposure not reported. Misleading.
- Rowland Welch answers Ron Pollard – Says if individuals are exposed outside of OCPS those quarantines are not reported on the dashboard. The dashboard is OCPS specific. We cannot control how many individuals go to parties based on off campus exposure.
- Ron Pollard -OCPS knows there's more exposure than they are reporting. Sound like we don't have that many cases - The dashboard is misleading to the public. It is ineffective.
- Wendy Doromal -Agreed
- Jim Preusser – No knowledge of cases not reported. Rowland can address that – we report what we receive from DOH
- Rowland – School specific on quarantine -what we receive from FLDOH -a case on campus. Say a parent tests positive, we have an established procedure for a household positive case - student stays off campus for so many days according to FLDOH. The numbers on the dashboard are positive cases on property and OCPS property exposure
- Ron states that we need a disclaimer on dashboard. Misleading numbers.
- Wendy agrees with the need for a disclaimer
- Rowland Welch states – “You can ask for quarantine numbers throughout the county if you want other numbers. Ask the FLDOH for quarantine numbers.”
- Ladara Royal – I want to give a live example -What's happening in our schools. For example, last week our student's parent notified us that the mom tested positive. In meantime before the parent found out the parent tested positive, the student went to school. Her child did test positive. Schools cannot do anything until proof of test. The child was around other students - about 15 students. They go into cafeteria -masks down every day until proof of test. Three to four days later when they find out the student was positive then we can notify those 15 students. How many days passed. Then they have only 3 days to serve quarantine. These 15 kids were around me every day. This is the reality that is going on in all of our schools.
- Wendy - That illustrates why a grave concern among employees.
- LeighAnn Blackmore – I wanted to clarify. The only quarantines we know of are the ones that FLDOH notifies OCPS of. Not notified of people at party.
- Rowland – People at party may notify us. Dashboard is OCPS exposures only -not people at party.
- Ron Pollard -those people quarantined because at party – are they on dashboard?
- Mary Grace – Example Ladera gave - no kids will show up on dashboard. A student at school for days exposed from grandma -no one at that school will know there is exposure. There are 110 cases and only a few quarantines. How is that possible? I support a disclaimer statement being put on the dashboard. They may be getting Covid off campus, but the individuals are spending time on campus. It is frustrating for the staff
- Jackie – I was exposed positive case -brother -contact tracing -then quarantined -tested negative - finished quarantine. Number did not appear on OCPS quarantine list.
- Wendy – Any more questions? OCCTA will send our questions in writing.

Notification of Employees for Positive Cases

- Clinton reads email: January 12, 2020 “I'm a teacher and my assistant tested positive for Covid. She had symptoms while at work. No quarantine for me or my students. We are all free to keep spreading it all over while we wait for symptoms. The CDC and the OCPS manual both say we need to quarantine. Their reason for not is she isn't considered close contact because we weren't within 6 feet for "more

than 15 minutes!" We are in a portable. We breathe the same air and touch all the same things. My principal keeps telling me it's not her. It's the DOH. Who do I complain to at DOH? I feel like they aren't quarantining because they don't want the bad press."

- Wendy - OCCTA gets dozens of emails a week saying teachers are not notified of employees for positive cases. Teachers are panicked, not being notified. Maribel can you share one?
- Maribel Rigsby – From - December 12, 2020 - The Covid Dashboard seems to be inaccurate. We received a phone call from Jodi Blevins on Monday, January 11th saying that seven students reported positive for Covid-19 and their last time on campus was on Sunday, January 10th.
- Ladera: From a January 12 email I got: "I am at Hiawasee and imagine my surprise when I was informed by a friend from another school this morning that my school was listed as having 2 cases reported yesterday, Jan 11th, 1 student and 1 teacher. Then imagine my surprise when I do more investigation and determine we also had 2 student cases reported last week, one on Jan 7th and one on Jan 8th. Four confirmed cases and yet we have not received any phone calls to inform the staff (I even checked with 3 different people to make sure.) As you know this is unacceptable and needs to change!"
- Mary Grace Surrena - Incomplete dashboard and the notification process needs to get better. One big frustration is itinerants who go from building to building – they are not informed on school-wide phone call or email. Every single day they are very nervous, not informed -hear through grape vine. MOU says they will be notified. We need to put heads together to improve this process.
- Lavaceo Smith -Part of it is there is a lack of transparency. I know personally teachers and staff daily that they are not properly informed and that's the problem. There is a problem with information being disseminated and the quarantine process. . . You have to take sick day for Covid test – you want to take test if exposed. District is issuing quarantines according to who person was around. Huge problem. It's a mess. I'm at a school – people constantly not being told when they were exposed to people/students. Teacher got sick and they went in to spray and then next class went right in after 5 minutes . She asked about how long spray has to sit. What's happening is not good look at school/district level. These type of stories getting out from supt. down we need to get this handled. I'm hearing from other schools teachers staff complaining about same things. Come up with more transparent dashboard and way for principals to handle things. Not cohesive, transparent. It's a mess. Need more transparent dashboard and more transparent way for principals to handle this.
- Wendy Doromal – I hope that the district personnel on this committee are listening and will do something instead of digging their heels in saying they are not going to give weekly report, or not going to be transparent, no not going to correct the dashboard. They are making more leave because it's not safe. First hand knowledge of how Covid impacts person - traced back to OCPS school and will impact person for rest of life. I don't know what you're trying to protect- you need to protect lives -it's about protecting health and lives. Not about taking more time to list the real place -school or worksite on the dashboard. Some people were never notified for even one positive case and their site is not on the dashboard. Their site not on dashboard. Not acceptable.

District (Sarah Au) wants to provide some answers to questions from committee members

- Clinton: DOH issues and determines quarantines
- Mary Grace -Notification - Principals make calls to staff and parents. A-positive confirmed case has to be called out to staff and parents to let them know. School example - Classroom teacher and other staff members in room are called first. 2nd call principal makes is to entire school -LaunchED, face-to-face and all staff itinerant staff. Told principals to notify all personnel. Based on feedback from LeighAnn telling the principals to contact all personnel.
- Ladera – Regarding Hiawasee -teacher did not receive calls. She suggests that contact info for that teacher may be in correct (except no one at school got call in his example)
- Ron comments -teachers and classroom paras are notified – but students go all around school and are in contact with custodians and cafeteria workers. Do they get called?
- Sarah says all staff are in 2nd call and all are supposed to be notified.

- Wendy -What should and what is happening are not same thing. District needs to make sure procedures are followed.
- Mary Grace question - Positive test - say FLDOH says caught from mom – everyone notified, but the case will never show up on the dashboard?
- Sarah - The FLDOH doesn't say where get Covid from. Child in quarantine based on household close contact – FLDOH. Not active quarantine -goes on dashboard only if tests positive. Dept. of Health contact tracing can take time. Today they have been quick -we cannot control their process.

Leave for Employees Who Test Positive

- Ron Pollard - Classified staff not being paid for time off unless it is documented that they were infected at work, when we don't believe schools are reporting all cases. When did the district change the policy regarding the that an employee does not get paid if exposed or in quarantine not case at school?
- LeighAnn Blackmore - The process is if the exposure has happened and has not happened on campus - the district does has not been paying for that leave. District has reviewed cases that were questioned and reversed some initial decisions. If the exposure did not happen on campus there were no positive cases on campus then the -district is not paying for those cases.
- Ron Pollard – When did it change?
- LeighAnn Blackmore - I do not have specific date for that change. It's been in place for some time.
- Ron Pollard - You are encouraging people to go to work with Covid-19 so they get paid.
- Wendy – Exactly. If you are not going to pay employee's leave if they have Covid or are quarantined, so you are encouraging them to go to work, knowing that they could have Covid or should be quarantined.
- Jim – If we have situation where an employee says I was at party and I was with 70 people and contact tracing shows they got Covid at party-that's reckless behavior. Is it the union's position we pay that person? In discussions employee have told us - “My fault I did something outside of school, I'm Covid positive.” Through the contact tracing, we also identified other people who got positive from that party -that individual would not get paid leave because they made a bad decision. That has happened a couple times.
- Ron – You're giving worse case example -party with 70 people. I'm talking about somebody who doesn't know where they got it -told conversations through contact tracing and discussions
- Jim – I would say through contact tracing and discussions with FLDOH and our team at OCPS we would have discussion with employee to determine what occurred during break, who you interacted with , where were you. There was a positive case at school so they should get paid leave.
- Ron - From what we're seeing is if union gets involved they can get paid.
- Jim - Bring situations to my attention
- Wendy - OCCTA wants list number of employees in our bargaining unit being denied paid for positive cases and quarantines. Will send written question.
- Jim -will find out if any.
- Ron Pollard. We were told it is a policy that if an employee can't prove that you didn't get Covid from school, you won't get paid. If that's the statement and I don't have leave time -then I'm coming to work.
- Wendy asks for Cares Acts money to date, how much is coming, how much has been spent on what line item

Training on Covid-Related Procedures

- Ron Pollard – Said he is hearing from groups that there would be training. What is the training on lap tops or notebooks? How to clean? Are they cleaning those any way?
- Jackie -When Covid first started I worked with ITS Dept and they had a plan how to safely clean laptops and devices - sent to it staff and should be following protocol WHAT ID PROTOCOL for cleaning devices.

- Ron wants procedures. How this information was dispersed?
- Jackie - Says there is a protocol - I don't know if virtual or what kind of training was done. The ITS Dept. did this training. We have lots of safety protocols given to direct individuals, example band protocols. Can give copies.
- Wendy - Each time Covid safety manual is updated are employees given a notice and copy and updates
- Jackie – Updated every Friday. Page 4 says what changes are
- Wendy -What I'm hearing there is no training such as principal tells faculty this is revision 12 -many significant changes. Are employees notified
- Jackie -May be notified -doesn't know if principals notify or train employees
- LeighAnn -email with updates
- Sarah Au -Will consider new update for this semester

Air Filters and Upgrades

- LeighAnn - Mike will speak on air filter upgrades .Jennifer Fowler next meeting -unsafe building conditions
- Mike Winter - Information received through yesterday – asked to upgrade filters medical advisory group
- Local engineers two types of filter upgrades based on mechanical MERVE 13 rated filter older schools will receive a Dual 9 rated filter. October early November started ordering. There is a nationwide backlog. OCPS started to receive filters in the 2nd week of December. Since then they are tracking filters received and installed. There are 11 sites using Dual 9 filters, 3 sites with Merve 13 installed As of yesterday 10 sites where filters were received. Scheduling for installation. Projected to have all upgrades done by February. Today about 2 dozen more sites will have installation reported when complete.
- Mr. Winter – Addressed fogging of classroom and 24-hour period. He said not factual that you have to wait 24 hours before people can return to area, based on product OCPS uses. Depending on wiped on or sprayed on fogging through fine mist – drying time 2-5 minutes to be effective or up to ten minutes. No product we use exceeds timeframes
- Lavaceo Smith – Back to taking the words of people testing positive -taking their word of who they've been are around as far as contact tracing. Even though we have seating charts for teachers -teachers and students not being contacted when around a positive person for a substantial period of time. The contact tracing doesn't appear to be accurate.
- Wendy -I totally agree
- Sarah -FLDOH conducts all of the contact tracing. If person feels they were exposed there is a phone number for FLDOH. Anyone could call and say who they were exposed to. DOH decides quarantines completely. Contact tracing training is intensive.
- Lavaceo -Taking word of teacher/students not accurate. If FLDOH is doing it need to look at more than seating charts – class quarantine vs who is sitting next to a student. Not accurate -in classroom -now larger breathing same air with 20-25 students.
- Sarah Au - I have questions about how they determine that as well. If person feels they were in contact with somebody can contact FLDOH

Answers to some previous questions – Jackie

- Scott Evans make PPE available to directors
- Front office personnel provides sign-in sheets to FLDOH for contact tracing
- Maribel question – teachers not receiving notices – said Sarah did good job first and 2nd tier -some have not updated contact information

- Seating charts are not being used for tracing . OCPS asks all teachers and bus driver to maintain up-to-date charts. She will follow up lunch seating charts – Jackie not sure how lunch seating charts maintained -reach out to membership number one concern – district needs seating charts.
- Ron wanted information concerning athletic events and capacity - 25% indoor or outdoor capacity sports other events. Follow CDC guidance OCPS does not manage visitor game capacity. Events may be made available virtually

Next Meeting

- Ron will be the chair
- Send agenda items to Ron. LeighAnn wants to be copied and said to copy Jackie
- Next meeting is January 28th at 1:45pm

Minutes of the Joint Safety Committee Meeting January 28, 2021, 1:45pm

In Attendance:

- CTA – Wendy Doromal, Mary-Grace Surrena, Maribel Rigsby, Clinton McCracken, Ladara Royal
- OESPA – Ron Pollard, Lavaceo Smith, Joseph Wallace, Damien Williams, Michael Moore
- District – James Preusser, LeighAnn Blackmore, Jacqueline Saccamano, Rowland Welch, Mike Winter
- Guest: Jennifer Fowler – Environmental Compliance Division

School Safety Conditions

Wendy – If there is a problem in a school and it's not corrected, we need a system to correct the problems.

Jacqueline: Mike and Jennifer will discuss process and issues coming forth. If anything leads into other concepts I will respond.

Ron Pollard: Said he received an email from a teacher at one school about bathrooms. Said put a piece of tissue by exhaust fans - no ventilation in bathroom and is high use area in a school. It doesn't help if we go to one school. Ron said problems with buildings are district-wide and need a system to check their conditions. Not going to help if we go to a school, we need a district-wide system and procedures to check all schools. Asked Wendy if she agreed.

Wendy agreed.

Mike Winter: Disputed the idea that you can test ventilation or an exhaust fan by using a piece of tissue and explained system. Said all problems at school starts at school with a notification for maintenance. There is a facility notification that an administrator or staff sends to contact person. Notification goes to appropriate maintenance area to follow up on. Sounds like you guys want an independent study done and my recommendation is that you coordinate that through the procurement department. There are vendors and existing contracts in place. They will have to go through the process and enter into an agreement. Also, a question about an independent study done - coordinate that through procurement department. Needs to be a vendor and go through process and procedures if you want to enter into an agreement

Wendy: CTA was going to pay for the independent contractor. The person is aware they need to be a vendor to go on property. I will tell them to go through procurement.

Mike Winter: Explained in detail the process one must use to apply to be a vendor and that person would

coordinate to have access to the building. When they are to go in it will have

Wendy -Thank you -helpful.

Ron and Winter conversation about bathroom. Ron said that the administrator was notified several times and nothing was being done. Ron needs school name to check if there is a work order.

Clinton: I think the problem is that Mr. Winter is talking about process that should be occurring when there is a situation like that. This committee is part of process when there is a systemic issue. So for example if that person already contacted their principal and nothing happened then the safety committee can see what the process is. If we are not as a committee to review the process, I'm not sure what the committee is for.

Winter: If I have building number, I can verify if there was a notification and report. If we are not aware of it we cannot fix it. I

Clinton: Are we aware as a committee, do we have insufficient ventilation at other school sites? This has come up before

Winter: All of our facilities are designed and built for code and have adequate ventilation. All buildings have adequate ventilation unless they have a broken system. The issue is making sure that they are working. All spaces have been designed and meet code requirements.

Clinton: That's really evolving because we just discussed the level of ventilation we are having now. I'm not sure what adequate means if adequate changes over time. Committee is to help solve problems

Jim: Please be muted. I'm getting background noise

LeighAnn -I will mute people

Jennifer: Indoor air quality process and procedures. When a concern is raised, typically goes to work order system to decide if environmental or indoor air quality concern. Request goes to Environmental Compliance Dept. My team receives complaint through bulk email and handed to environmental standards coordinator for maintenance area. They will perform site assessment, write report, put in a work order on behalf of school into system to address issues. Air quality reports with multiple action items goes into SAP system and sent to maintenance. Indoor air quality is priority issue -maintenance makes repairs and we follow up on timelines. When work order closed we do another site assessment to verify that the problem was corrected. Summer program -proactive air quality program requires all school sites to be inspected – every room in every school, every week and report back to environmental quality. Summer indoor- air quality administration has to do walk-through every week and report back to Jennifer to get repairs.

Ron: Does that address what you are saying? Is audit being done of all 200 schools?

Wendy: I think there are schools and buildings where consistently they are not being repaired. OCCTA has pictures with extreme violations. Ridiculous that we have a facility with a broken sprinkler system, for instance. That to me is unacceptable – it puts people in danger. It may be okay with fire dept. code because there are only so many people in the building, but not okay with those who are there. So I think in theory the question is answered, but I find with this District that over and over that the answers are paper answers and are perfect, but it is not the reality in our schools and buildings. It's a concern for many teachers. We will ask for independent inspections and go through the procurement process, as was suggested.

Jennifer: So the sprinkler system is really a different issue than indoor air quality assessment. Those are two different issues.

Wendy: Of course they are, but the agenda item was building safety.

Jennifer: Are there indoor air quality concerns that have not been brought up to environmental that we are not aware of?

Wendy: I am sure they were brought up to environmental, but I do not think they are all being addressed and the district is aware of that. (Why wouldn't Ian and LeighAnn bring up the issues?!)

Jennifer: So that's concerning because it is our job to make sure we are addressing every single concern is addressed, so we can absolutely get out there and get have corrective actions done and that's very concerning that there are some that you think we are not doing

Wendy: You should be concerned.

Mike Winter: I am not recommending hiring independent contractors or studies. I just answered a question for the process. We are responsible and have district teams. We have other qualified people in our district who can check appropriate problems as far as code. We have a Fire Marshall and have a responsibility. A fire sprinkler system if we are aware there is no excuse not to get that fixed. I ask that this information, please send to us so we can double check it. We can inspect and get options. A sprinkler system has to be inspected by licensed contractors. If there is something we would like to know where and when it did occur.

Wendy: The district is aware of this, but I can correspond directly with you when I hear of the building question. Fort Gatlin sprinkler system does not work and they have a system where a whistle is blown if there is a fire. They actually gave whistle to people if there is a fire

Jackie: So that does not have to do with the sprinkler system. Are you talking about an intercom system?

Wendy: I'm talking about the sprinkler system -it doesn't work employees were notified different supervisors were given whistles If there is a fire they will blow a whistle. They reported this to the district and to their supervisors. One example but I will give you the rest.

Jackie: I can talk to Fire Marshall next door. We would have to have it corrected if it is in violation. We need details

Wendy: We gave the district details.

Jackie: Who in the district did you give info to?

Wendy: It was given to LeighAnn Blackmore

LeighAnn: That evidence was not presented. That would be part of grievance and should not be discussed at this meetings. There is a current active grievance on Fort Gatlin going to arbitration so it should not be discussed (However she continued to discuss) I was provided with no picture evidence or specifics regarding that matter. We do not need to discuss it further at this time.

Jennifer: Having the details helps us understand if we have places where processes are not working effectively. This group is to identify and be more active in this process. Having details may be where breakdown is happening.

Wendy: That is spot on Jennifer. That is exactly what this committee is supposed to do, solve problems. I appreciate your comment. There should never be a building problem that has to go through the grievance process. The district should care enough about the employees I believe to go in there look at it, talk to people

face to face and fix it. People should not have to be afraid to come forth, be intimidated by their employer or given inspection reports from 4 years ago and be told this is all you're going to get. We need to solve problems and this is the committee to solve problems and not say it's in a grievance process. If someone dies in a building because it's in a grievance process, that's really a very sad thing.

LeighAnn: Yes, this committee is here to solve problems but as Jennifer, Jackie and Mike has stated we need the information in order to solve the problem We need specific information. You said environmental did not address complaints that were brought to them. (Actually said that was my belief.) I have no idea if LeighAnn or Ian brought it to them) What complaints were brought to them and were not addressed?

Ron: I will forward email to Mike Winters. I want to move on. Not going to take all time going back and forth on building compliance issues.

Problem-Solving

Mary Grace: I feel like we need to address - problem solving is the purpose of this committee. It is for us to figure out some things are not going well that could be improved so we can move forward as a group and try to figure out if there's a systemic problem and try to address it as a whole. When we started the committee the District gave a mission not crafted by committee. Nothing in it talks about problem solving. It is somewhat in conflict with our MOU and I know that it is an MOU of CTA but it should be favorable to OESPA also.

MOU addresses on page 9, that the Joint Safety Committee to recommend or establish best practices as a mechanism for protocols – That has more meat for problem solving than other mission we rejected. That has more problem-solving than any other purpose. I hope this is the main purpose of committee. We can look at the proper agenda next time instead of topics for discussions -topics for problems to solve – as semantics, if would have us look at what are the biggest problems and can have everyone's input on ideas and make things better.

Royal: I want to agree with Mary Grace. If this group is going to endeavor to make sure things are safe during the pandemic and throughout then it must be executed with as much fidelity as lies within us for each group represented. I, as a dean I see things that are not being executed and not going on. In one learning community we do have examples of every single one. When was the last time the district personnel came out to see a learning community to see what is being done and if the protocols you have put in your Safety manual are actually being adhered to. It is one thing to have it written. We can put as many safety policies as we want to make it look good and have a good image in our community, but it doesn't mean anything, have any teeth or hold any weight if no one to hold people accountable or at least have a compliance random task force to do a random sampling throughout each learning community to make sure the schools are in compliance. We have teachers on our campuses who are pregnant. We have teachers who are living with cancer patients at home and they are scared. We are there because we love our students, but at the same time we want to be safe. We have kids coming to school and their parents know they have Covid-19, but because they are symptomatic they think it is okay. So these things are what's going on in our school campuses and we don't have the opportunity of those people downtown who can be virtual. We have to face-to-face. I want to see some problem solving being done and have some committee that goes on site to lunchrooms, transitions in high school and you will see the nightmare we are in. A lot of people are saying the policies in the manual are not being followed.

Ron: I agree our power is information.

Clinton: I was going to add there have been several requests for us to share details with the District, but if this is a problem solving committee and joint committee is the district also bringing some of the problems it sees to this committee to figure out how to solve them? Its feeling like this committee is just a check box for the district that okay you're required to have a Joint Safety Committee, required to meet, but we're not really going to do anything. So that's where we're coming from. And a checkbox seems ridiculous.

Jacqueline: I don't feel this committee is a check box. I take each and every one of your concerns very

seriously. We need more communication about things that need immediate attention. If they are falling through the cracks we have to have the information. If we need to be eyes and ears for each other. I agree with Mary Grace that there are issues that are on a continuous basis. This should not be the starting point. There is a process in place and it will work as long as we are following that process. If we see it breaking down that's where we step in. There are lots of safety groups - police officers send us communication every day, fire Marshall very active that our schools are safe and groups doing audits. If you are seeing information we follow up. We will follow up. I can only go on information provided to me.

Mary Grace: Discussed priorities - I hear Ladara and think it's a great idea of taking temperature of what's going on out there. If we are to come back and have 2-3 systemic issues to discuss. Then maybe we go out to collect random data to see what's going on in schools. The district may say things are fine, but we wish information was better - for instance the dashboard. We're told that's done by DOH and the District accepts no responsibility for the content. We as a group can say how it can be better. The notification - if we have kids on campus that should be quarantined and have not gotten an official letter. We feel there has to be a way to make this better and we can put our heads together to make things better

Ron: Trying to move to information part. Data posted on Covid-19 dashboard is not always correct. Students, parents teachers look at dashboard to get a feel for where the danger is. We know district has to know at minimum which employees are out on a quarantine and positive. I'm getting a lot from East River Compound. When I look at dashboard I got to find where transportation people are listed. Our MOU requires that employees be placed on leave of duty so we have a paper trail and a contact list. We know who is exposed. If the district is not going to provide the information we need, they need to put a disclaimer out that this might not be accurate.

Wendy: I agree with Ron. I see this committee as the district saying, "Here's what we have on paper. Believe us that it's in practice." We're telling you it is not acceptable to teachers or any employees and you're just repeating over and over - "Well, here's what we have." You're not coming up with solutions. I know in some other districts they've discontinued doing quarantines with the FLDOH because it's not working out. Because the FLDOH is delayed in issuing quarantines. There are ways we can come up with solutions to make every employee feel safe to let every parent know that their child is safe in school. I just got another parent email this week that was heartbreaking. I feel like we come here and say things, but you're not listening I think at the first meeting the tone was set when you said, "Yes, you can give your suggestions, that doesn't mean we have to follow them." This committee can either be a partnership and we work together to solve problems. We say there is a problem - If you don't believe us, spend a day in the school like Ladara said. Spend a day in the cafeteria.

Jim: I appreciate the comments but this is our third meeting and you're stating we won't listen which is not accurate. We have had three meetings. Last meeting we spent a lot of time on the dashboard. This meeting we're talking about buildings. We're not saying we're not going to listen to you. I'm trying to listen and capture the issues. We are following the provisions in any MOU. We have had three meetings. We are not saying we are not going to work with you. I Jennifer and Mike are also listening. I agree with what people are saying. We are not trying to put up road blocks or obstructions. I would like more specifics.

Ron: There's a rumor in bus compounds if out sick or were expose, then they're not going to get paid. I heard reports people sick, looking sick and going to work because they cannot afford to miss a day or more of pay. That's the mentality I want to address. You said you're looking at case by case. It's scary because people are going to go to work anyway. We just talked to a young man who went work knowing he was sick because he didn't have days to take off. I'm looking at the dashboard. I looked on facilities for custodian that didn't show on the dashboard and I saw several custodians sent home from Andover Elementary. All that is scary as long as we keep this up that they're not going to be paid these people are coming to work. We need to send an email out to straighten this out so they know they will be paid if they are out.

Jim: Happy to address that. We are following the provisions in any MOU we have. Put out information.

Understand there are cases that people have done things that are egregious. We can address things on a case by case basis. MOU language will apply.

Ron: Back to dashboard. Several calls from East River.

LeighAnn: Custodians and food and nutrition employees are listed under individual school, if test positive.

Jackie: Yes, if they are assigned to that school. If they are a custodian staffer and not assigned to school they would fall under operations (So unassigned but at school – no one at that school would know if they have Covid-19?) For example FNS assigned to school, but never went to that school they would fall under operations.

Ron: Unless specifically assigned to school – they go under that school

Jackie: Comment about we are not here to assist or help. In first meeting series of questions -many I could answer on spot. I got answers for those questions. Saying we are not addressing or taking seriously I want to reflect back not the case. Maybe moving forward if we have one or two issues or pressing information it could be sent before the meeting, so we can get answers in advance.

Maribel – People have to pay their bills they need money so if they are not going to be paid they have choices to make. When the District puts in a letter about a positive case being not work related, what evidence does the District have to put that in a letter. How does the District know that the case did not happen at work? The District does not do contract tracing so how can they know that? Its concerning that employees are put in a place where they have to choose: do I report this or do I go to work because I need the money.

Jim -Please provide me with names if anyone who got hat so we can fix it.

Mary Grace - I appreciate the feedback. I feel like we're still trying to figure out how to move forward. Yes, we got our questions answered, we discussed concerns, but now that we've done all that. If our sole agenda items instead of topics of discussion were problem solving -that could be a good place to start. Maybe put two topics on the agenda - dashboard with not right information. How we can improve it and one other topic improving information about being sick and leave. Put those two topics on the agenda and then we could get solutions on those two problems.

Ron – If we could get solutions it would be a good thing.

Mr. Welch - I keep hearing definition of inaccuracy. I want to know definition of accuracy -precision of location or saying we're not putting everything up there. Principals sometimes do reach out prior to getting positive test results. It may lag, but everything that we have that should be on the dashboard is on the dashboard. I don't want anyone to think we're hiding things. Accuracy -precision in location or cases missing? If there are cases, we need to know.

Ron -You said at last meeting unless documented that the kid was at school or got it at school you talked about how long it would take to get recorded. What we're seeing is there are positives that are not getting there -not lagging a day or so. It's more. Those numbers are not accurate. I know at the high schools whole sports teams have been quarantined and then you look at dashboard those are not there.

Welch -If we get letters from DOH active case it does show up on the dashboard. Bases on case length it may fall off sooner than later. The district has added a statement to the dashboard that says "*Data may lag behind school/department communication.*" If we get letters from FLDOH then it does show up on dashboard. They don't get quarantined day one – say quarantine goes out on day 8. There is lag time. Takes time, must be confirmed and verified. Everything has to be as accurate as possible. I apologize for the precision of work

location. It was our goal, but t's just too much. We do want to make it better.

Ron: East River High School. We get reports of Covid-19 positive and one of our members said the principal doesn't want to be the first high school to shut down. Might not be because of the district -maybe schools are not reporting it. Numbers are not fitting what we are hearing in this office and seems same thing from Wendy's side.

Welch: East River falls under operations. Pulled up East River -there were 50 some cases going back to August 24. No quarantines issued at that school right now.

Ron: We know there are - they are out. My members have to report it. They know what they're talking about

Welch: They are out in isolation.

Welch: If we receive a quarantine letter from FLDOH, it would go in that column. Isolation is when individual is sick with Covid and quarantine means in contact with someone who has Covid.

Ms. Smith – Cases are not being added to the quarantine list. It may not be the District but they administrators are not reporting accurately. I know several schools. Both isolations and quarantines are not being reported. Not accurate.

Welch: Quarantines or cases not reported?

Ms. Smith -Both. Not accurate. May not be reported but not accurate.

Ron – Maybe there should be a column that says isolation. Do all schools actually have a Covid room or did we lag off of that?

Jackie -We have a separate room at every school

Ron -That is not correct. I object with that

Jackie -Then email them to me those are the types of things we need to know

Ron Did anyone check that each school has a sick room?

Jackie This is first time I heard there may not be a sick room and isolation room. Ron send me the information. Send us the information.

Ron – If I say a school – you go to *that* school. Are you checking that *all* the schools are complying? Children go to front desk to check out. Possible exposure all along the way. Purpose of Covid room is to stay there and keep them from everyone else until parents are called. If they go to clinic and expose people do you see the possible danger? You are not following procedures district-wide if we tell you where you're going to look. What about the whole district?

Jackie -I want to address immediate issues. If I see it's happening in one place I may need to do random sampling. I am asking for you to be my eyes and ears. We are here to solve problems, but I can't do it if I don't have information. I know Ladara said schools where cafeterias are not following protocol. Difficult for staff of two to go out and look at all schools. If a school is out of protocol I need to know. I need you to be my eyes and ears. Prefer knowing what school is out of compliance rather than having to do random sampling. Difficult for staff to go do audits.

Ron - Get a survey and ask all employees. If this is not being done report to us. I will get those names for you.

Jennifer – In listening. How do you define systemic vs. individual cases where you have one situation vs. systemic so we evaluate process to institute change. If we have cases in all learning communities we need to look at process.

Jackie - We are in infancy stage. We can address. Need to look at process; look in cooperative way. We need to be provided information, so we can fix this. Let's talk about one-two things we know so we can come up with productive solutions.

Jennifer- Needs to be basic trust between employees - basic trust knowing if employees bring this issue, it will be addressed. Knowing Safety Group will look into this. A role of trust so employees know there is trust.

Ms. Smith – Ladara said what I was going to say. We need to formulate groups so they can see it on your own. We have to correct this. It's not just one school. Its several schools. This is a systemic problem. Instead of us waiting to get information we need to form groups and get out there and get the best information.

Ron – It's wrong that school clinic assistants are not in line to get vaccines, when school nurses are. Some of these schools health assistants in Covid room. We need to advocate for those people also to get vaccine.

Jackie - I agree with that. Our executive policy group led by Dr. Jenkins. When we received information that 65+. We asked DOH to make an allowance for nurses, LPN and athletic trainers to go in with the 65+ . Did not know if had enough vaccines– were put on hold. The District has been advocating for that group to be involved.

Wendy: I want to address Mr. Welch. Do you get the questions I send to the District regarding the dashboard or should I copy you too?

Mr. Welch - LeighAnn – has her hand raised.

Wendy - I'm asking you Mr. Welch because I send question after question without any responses. I am asking what "Other" is. What are the names of the schools? Alternative Ed. What schools? What is "Blank" in the front of August on the dashboard? What dates? All of these questions point to the inaccuracies and concerns there are schools and worksites not listed on there and teachers have concerns about that. Teachers have concerns, as I said at the last meeting there was one school that's not listed on the dashboard - it's stuck under ESE. The teachers at the site were never notified of the positive cases, but there have been positive cases. So that's why there's a huge concern.

Mr. Welch – LeighAnn will speak.

LeighAnn - Those questions come to me. I find out the questions and send to Jackie and she involves Rowland in the research. I have quite a few answers to get to you. I should get to you tomorrow after review.

Wendy: That speaks to the problem. Some of those questions are from weeks ago. Teachers need to know right away -where are the positive cases, where are the quarantines. What's going on. That's what the District doesn't get. The urgency and their need to feel protected and safe and to know what's happening at their individual site.

Jim -We're past time. Is there anything else?

Ron -I think we can get in our concerns and get follow up action.

Mary Grace – I'll be very fast I think one agenda item should be problem solving ways to improve the dashboard.

Jackie – I'll be chairing the next meeting, so that is agreeable. Please send me ideas before the next meeting so that we'll have ideas to bounce around for discussion.

Jim – I need specific issues sent to me so that we can further discuss these at the next meeting. Existing safety issues need to get immediate attention.

Safety Committee Minutes February 11, 2021 CTA MINUTES

In Attendance:

- CTA – Wendy Doromal, Mary-Grace Surrena, Maribel Rigsby, Clinton McCracken, Ladera Royal
- OESPA – Ron Pollard, Lavaceo Smith, Joseph Wallace, Damien Williams, Michael Moore
- District – James Preusser, LeighAnn Blackmore, Jacqueline Saccamano, Rowland Welch

Fort Gatlin:

Jacqueline Saccamano: We received an email from Wendy that she did not want an agenda item included. Asks Jim to address this.

EMAIL BELOW:

Re: Joint Safety Committee -- Agenda -- February 11, 2021

Doromal, Wendy <wendy.doromal@floridaea.org>

Thu 2/11/2021 8:30 AM

To: Blackmore, LeighAnn <LeighAnn.Blackmore@ocps.net>; Rigsby, Maribel <maribel.rigsby@floridaea.org>; McCracken, Clinton W. <clinton.mccracken@ocps.net>; Moore, Michael <michael.moore@ocps.net>; Preusser, James E. <James.Preusser@ocps.net>; Ron Pollard <ron.pollard57@gmail.com>; Royal, Ladera L. <Ladera.Royal@ocps.net>; Saccamano, Jacqueline K. <Jacqueline.Saccamano@ocps.net>; Smith, Lavaceo V. <Lavaceo.Smith@ocps.net>; Surrena, Mary-Grace N. <Mary-Grace.Surrena@ocps.net>; Wallace, Joseph D. <JosephWallace@ocps.net>; Welch, Rowland W. <Rowland.Welch@ocps.net>; Williams, Damien R. <DamienWilliams@ocps.net>

Cc: Williams, Donna <donna.williams@ocps.net>; Winter, Kenneth M. <Kenneth.Winter@ocps.net>; Fowler, Jennifer B. <jennifer.fowler@ocps.net>

Dear Committee Members,

Leigh Ann Blackmore stated at the last Safety Committee meeting that Fort Gatlin will not be discussed because there is a grievance. *OCCTA absolutely will not be participating in any discussion on this matter at this or any other Joint Safety Committee meeting and we request that this item be removed from the agenda.* This situation will be addressed through the grievance process. Our grievant was interrogated earlier this week, without her OCCTA representative being notified. We welcome any reports or updates from Jennifer Fowler and Kenneth Winter. Please send them in writing through the courier or in an email to me, David Cintron and Christina Phillips.

Thank you for your understanding.

Wendy L. Doromal
OCCTA President

"Nothing is impossible. The word itself says, "I'm possible."
-Audrey Hepburn

Facebook: OCCTA7448
Website: orangecta.fea.aft.org

From: Blackmore, LeighAnn <LeighAnn.Blackmore@ocps.net>

Sent: Wednesday, February 10, 2021 5:09 PM

To: Blackmore, LeighAnn <LeighAnn.Blackmore@ocps.net>; Rigsby, Maribel <maribel.rigsby@floridaea.org>; McCracken, Clinton W. <clinton.mccracken@ocps.net>; Moore, Michael <michael.moore@ocps.net>; Preusser, James E. <James.Preusser@ocps.net>; Ron Pollard <ron.pollard57@gmail.com>; Royal, Ladera L. <Ladera.Royal@ocps.net>; Saccamano, Jacqueline K. <Jacqueline.Saccamano@ocps.net>; Smith, Lavaceo V. <Lavaceo.Smith@ocps.net>; Surrena, Mary-Grace N. <Mary-Grace.Surrena@ocps.net>; Wallace, Joseph D. <Joseph.Wallace@ocps.net>; Welch, Rowland W. <Rowland.Welch@ocps.net>; Doromal, Wendy <wendy.doromal@floridaea.org>; Williams, Damien R. <Damien.Williams@ocps.net>

Cc: Williams, Donna <donna.williams@ocps.net>; Winter, Kenneth M. <Kenneth.Winter@ocps.net>; Fowler, Jennifer B. <jennifer.fowler@ocps.net>

Subject: Joint Safety Committee – Agenda – February 11, 2021

[EXTERNAL EMAIL]

Good Afternoon:

On behalf of Joint Safety Committee Co-Chair Jackie Saccamano, please find a copy of the agenda for tomorrow's meeting.

We look forward to "seeing" you at tomorrow's meeting.

Have a great day!

LeighAnn Blackmore, MHR
Director, Labor Relations
Orange County Public Schools
445 W. Amelia Street, Orlando, FL 32801
407.317.3337, Option 2
www.ocps.net

James Preusser: I saw your email about Fort Gatlin. So you don't want Mike and Jennifer to give an update on what management has addressed concerning Health and Safety issues at Fort Gatlin?

Maribel Rigbsy: OCCTA's stand is that we are ready to make additional comments on all the other agenda items, but regarding Fort Gatlin that's all we have.

James Preusser: Well, that's unfortunate because I thought I heard you say in the last session I thought you wanted this addressed. I know it's in the grievance but it appeared that it was something important and I know that management did go and address a lot of these things so I wanted to provide that update to the committee. But if the union does not want us to update the committee we will do it in another form but to me the whole idea of the committee is to address concerns aside from the grievance. We want to be solution driven I'm disappointed. I thought there was a sense of urgency and Mike and Jennifer did due diligence and got an update from the Fire Marshall. If you guys remember I did send an email saying we'll give you an update.

Wendy Doromal - I very clearly said I wanted the update in writing. Thank you.

Ron Pollard -What was said at the last meeting we couldn't address Fort Gatlin because it was in a grievance. I remember that statement.

James Preusser: Alright, We'll pass on it so we are not going to give an update on it.

Accountability Systems

Jacqueline: Jennifer and Mike thank you for taking your time. Please prepare that information in writing. Going to topics for instruction. Accountability systems

Clinton McCracken: I can talk a little about this. We were wanting to bring up is that there are issues with some things not happening that should be happening according to the Safety Manual policies. Our suggestion to solve this problem is to create some kind of group that goes out and checks compliance -things like mask compliance, what's happening with clinic, cafeteria seating chart, social distancing and those things. Our suggestion for this not to be a check box committee but to be a solutions driven committee would be that we create some kind of group that could do that.

Jacqueline Saccamano: We can figure out how a smaller committee could do that.

James Preusser: How do you envision that? Do you see it like one person from CTA, the District and OESPA? What are your thoughts?

Clinton McCracken-Yes

Maribel Risgby: Quarantines – Do we need to reply so much on the FLDOH getting the quarantine letters out? Maybe we could have some kind of checklists that principals could follow before quarantines. Provide principals guidelines -if positive case and the classroom was exposed maybe those individuals could be quarantined right away. We would like to brainstorm some ideas because the quarantine letters are coming out really late and we maybe should not be depending on the FLDOH. direct guidelines on

Jacqueline Saccamano: Would like to speak about this -maybe Rowland also to recap and hear ideas. To give little background -we speak directly with the DOH at least once a week -our group -to talk about this – how can we expedite getting information when we know quarantines are happening. The number one issue was seating charts and not having distances. Asks for all of us to help with seating charts -one area that would help DOH find out who was in contact or exposed to positive case. We do have to have positive cases confirmed. We want to make sure we are getting individual quarantine as quickly as possible if they have a direct exposure.

We have to adhere to safety guidelines in the safety guidelines and safety protocols. If we know continue to let every teacher/student know we have to follow practices and mitigation strategies. What are some other thoughts about helping principals with check list

Rowland Welch: Reviewed timeline for getting sick, exposure and quarantine. Gets sick -, goes home, two-three days later get Covid test, 2-3 days later receive test result, 7-8 days could already go by, and the last day on campus could have been 8 days ago, which is why you see some of those quarantine letters come out and there's only 1-2 days. Information can only come so fast based on when individuals get tested. Says he agrees with wearing mask, washing hands, social distancing where you can. It is a difficult situation -trying to keep everyone as safe as we can and push out information as safe as we can.

Jacqueline Saccamano -How can we get individuals the moment you don't feel good . How can we improve not just principal reporting but when you're not well – stay home. Thoughts from the group?

Ron Pollard: Quarantine letters from principals? I thought all letters come from DOH. Where is dashboard information

Rowland Welch -Principals forward quarantine letters from DOH

Ron Pollard: If somebody was sick in classroom -seemed to have Covid-went home, got tested and 2-4 days later got positive. What happens -other students exposed scattered all over school. There's a gap there people were exposed and weren't told that person went out sick.

Rowland Welch -There sick people every day with colds, flu

Ron Pollard -Don't play with my words – I'm talking about Covid-related

Rowland Welch: Runny nose, cough, very common symptoms -common to cold or flu. We couldn't quarantine every individual who came into contact with a sick person. Students with symptoms are sent to the clinic. That's why we have to wait for a positive test result before taking action.

Ron Pollard: The kids that were in that classroom are not going to be told -that teacher is not going to know until a week later depending on what day of the week it is that the kid tested positive. Everybody in that classroom that had been possibly exposed -there's a gap there -a two week gap. We have protocols and trained people to know what we're dealing with in some form to know the dangers of what's going on.

Jacqueline Saccamano: We are not downplaying any of this. I understand what you're saying and I understand how Rowland was explaining. We have a Health Services Group that reports out our students that are going to the clinic with similar symptoms that are not Covid related. You see a gap and we see a gap. We're not ignoring that -we have to be proactive by encouraging every single person to follow the protocol.

Mary Grace Surrena- The teacher or student The school should be able to notify people sooner. There are cases Issue really is notification -is there a way we could bring testing teams to schools so we could know immediately to know. Even if it helped 25%

Rowland Welch -We get quarantine letters with 7-8 day quarantines. We do have outliers when we get letters with 1-2 days. We do have get to DOH quick and they turn around quickly.

Jacqueline Saccamano: We could investigate that -Maybe rapid testing. I can bring this back to talk to others.

Maribel Rigsby- I understand some people do not get tested and some people go to school sick. Information is out there. CTA sends information on where to get tested. Once you have a positive test people should be

notified. It is not always the case the DOH reports quickly. You might have a positive case where the people were not notified. A suggestion is to have an alternative notification process to the DOH. Once the principal knows of the positive case with confirmed results then notify those in close contact.

Ladera Royal: If the student comes to school while they are waiting for a positive test result, - sent home on Tuesday, came back on Wednesday, waiting for a test. What are you going to do with teachers and students that have been exposed during that time. It's a very big concern. There are a number of teachers who are not being included. We need to address that principals are not intentionally leaving out school administrators or teachers in informing because they are afraid they will be short-staffed when they go to get tests or be quarantined. What can be done to have personnel stay home when they are sick -more communication about if sick, stay home and correspondence from district -if you feel sick get tested before you come back.

Jacqueline Saccamano: I like the idea of more communication district-wide. Leadership personnel not being informed - Have question. Are you not receiving communication about a student with a positive case?

Ladera Royal: I have been informed, but similar communication from other schools -staffing specialists, deans, school counselors when its brought up there are positive cases on campus and they are not being placed on list of exposure because they are needed at schools. Those people have been exposed -we have people in classrooms not placed in communication with DOH.

Jacqueline Saccamano: When it comes to improving communications, we have found if a teacher is not getting a connect Orange- we are finding that they are not keeping their contact information up-to-date with phone numbers and home email . On SAP portal – we need to make sure that information is accurate and up-to-date so they'd be getting those connect orange messages and we've also try to provide that same information to the DOH -telephone numbers, residency addresses. It's a challenge if they ask for information and its inaccurate. Those are gaps we need to improve as a District -personal information in SAP portal up-to-date.

Lavaceo Smith: One suggestion I have that would actually be good would be to have school nurses who are registered nurses to allow them to administer Covid- test. That might be something that could be more cost effective than trying to do drives at schools. I have 2 questions regarding protocol for students that are sick. When a student is sick and the nurse has triaged or done whatever they need to do instead - if they are experiencing maybe 3 of 5 symptoms of Covid I need for you to go home and not come back until you have a negative test. The parent refuses-calls the school and says they will be coming back tomorrow, what's our recourse? Can we refuse to have the child come back until we have a negative test result or do we have to take them back? Secondly, having accurate information needs to go to parents as well. I know of an instance when a child was in the clinic with diarrhea and fever and sat there for 4.5 hours. Calling parents over and over, not getting a response. Calling 911 -then parent calls -on way and still 1.5 hours and parent has not shown up. What is our recourse at this point?

Jacqueline Saccamano: If parent refuses test can we allow them to reenter. I would need legal or Jim to provide additional information. We encourage students must stay home until tested. Students who came back with multiple symptoms -fever free and not showing symptoms for at least 24-hours. I know we have been putting some of them back into the class. I don't know if we have an accurate answer -legal should have one.

James Preusser: Let's reach out to legal for an answer

LeighAnn Blackmore-We need to rely on legal.

Jacqueline Saccamano -2nd item -If we have a serious emergency where parent has to be informed, we need accurate information. Will bring up with communication. Will bring up at district

Lavaceo Smith -Please also address nurses and Covid testing

LeighAnn Blackmore – Having RNs give tests may require additional conversations with CTA -they are members of their bargaining unit. Ladera has an excellent idea about communicating if you have symptoms stay home. We have done that -through communications team, superintendent a number of times. We could step that up and do some more. Hearing the message from someone other than your principal may be a little more effective. Third thing - Every positive case in the classroom does not necessarily mean that the teacher has to be quarantined. I talk to a number of teachers and one in particular had a positive case in her classroom that day, received a call from FLDOH around 7:00 -provided the chart with the distances -some students in the class were quarantined – the teacher was not. Based on the interview with the teacher and looking at the seating chart and understanding all this. Not always -a positive in a classroom and a teacher was quarantined -not an absolute. DOH has expertise in dealing with these things.

Ron Pollard: Kid has symptoms and goes to front because he is sick. Who makes determination to send him to Covid room.

Jacqueline Saccamano: Communications in procedures manual specifically says if there is a student exhibiting symptoms he is sent to the sick room and stays in the sick room until the parent arrives. If that's still not happening, (not a rat system) but if you know of specifics that will clearly help me. Even if I send out numerous communications, if you know of schools . Sick room manned by nurse, LPN or ____ They stay with students and are not supposed to intermix or go from room to room -not go from sick room to well room. There is a process in place. If it is not being followed we need to give immediate feedback. I could contact a principal I need examples and information. We could get to issues quicker.

Ron Pollard: Another part is. A kid that morning in sick room and then nobody there for another 2-3 hours. Is that person supposed to stay in the sick room?

Jacqueline Saccamano: The student needs to be supervised.

Ron Pollard: I'm saying a parent picked that student up that morning. That person from sick room likely to be sent to copy room now to make copies, etc. after possible exposure.

Jacqueline Saccamano: I see where you're going. Using good commonsense that individual would stay fully away from everyone. Going back to protocol -making sure we're sanitizing and following protocols will reduce the likelihood that it doesn't spread. There are things we could put in place to address this. Bring up a valid point.

Ron Pollard: I guarantee that sick kids wait in the front office, not in a sick room for their parents to pick them up.

Jacqueline Saccamano: I can talk to our staff -how can we communicate that this is not following what our guidelines say.

Ron Pollard:Ask Ms. Smith where they wait for their parents.

Lacaveo Smith -In all reality we do have 9 out of 10 they are somewhere in the vicinity of the front office.

Jacqueline Saccamano: Why is that happening? Is there an overflow area, easier staging? I need to understand why they cannot wait in the sick room. I can understand walking through the front office to leave, but not waiting in the front office.

Lacaveo Smith – Our nurses are housed in the front office or guidance areas off of the actual front office. Our sick-room- Covid room is actually across the street from the school. At lot of times there could be deans,

teacher who are just sending them because they want them away from them basically so that is how it ends up being a front office type. There are protocols set up saying who walks that person to the sick room. If they are determined to have symptoms they are taken to the nurse and then taken across the street to wait there for their parents. There are times when someone just sends a kid out and they may call their parents without going to nurse. They sit in front office and can expose front office staff and people coming in from community. As a district we have to put rules in place across the board -not leave it to the principals. This is how it has to be done. If it's not being done that way there needs to be consequences for admin, consequences for staff that's supposed to be handling it because I think that's where a lot of cross-contamination is happening. When you have kids sitting in the front office or even being transported through groups of kids or other classrooms -this causes a big problem.

Jacqueline Saccamano: That's something we need to address. Not only the rules have to be stressed but we have to go back to the basics where students and faculty know the importance of following protocols -social distancing where possible, sanitizing and wearing a mask at all times. We have rules in place, but clearly we are saying these rules are interpreted differently. Maybe coming up with stronger language. It's a pandemic -our job is to keep every person safe. Maybe communication needs stronger tones -appears process but in some cases just showing up in office. Maybe need to put in place how -maybe a checklist at front office.

Lavaceo Smith -Maybe a staff survey across the board. If people have the ability to answer it or express it that way -maybe you'd have a good assessment of what's going on

Ron Pollard: How are teachers supposed to make an assessment of how sick a kid is to send down to the COVID room. Is there some kind of training video? Are teachers expected to be medical people?

Jacqueline Saccamano: We do have training video that covers what you're looking for but again there is some specific Guidance in the manual. There is a list of symptoms of Covid. If it means we need to reiterate look at these maybe we need cleaner more precise messaging to address topics. We have some staff meeting on Wednesday -time to review.

Final topic- dashboard. Fourth meeting we've discussed this. Since we've met in the past, we made numerous or tried to make changes you wanted at the dashboard. Started with positive case, then added quarantines* (Not-quarantines have been up since) We report out every night at 11:59am specific and site. We can do that with the exception of those where they have one or two people working there and we do not want to break any type HIPPA laws We are reporting out on what happens here. Last meeting you also wanted to address blanks and other. We now have a capturing procedure between 10-11 every evening where we check human errors to make sure someone not leaving a date out -these are put into place so we know CTA brought this up. Is there anything additional that you would like on the dashboard or does that pretty much cover everything when it comes to the dashboard.

Mary Grace Surrena: There are things we can still problem solve together some things we could put on the dashboard that would be super helpful to put on the dashboard. I have some ideas. One of the things would be specific dates for the quarantines. It would really be helpful to know when the quarantines showed up. For example today is the 11th -if it could show the quarantine date showed it was from the 2nd -the 13th that would be helpful. If you could click on an actual case and find out if it was instructional employee, or which bargaining unit or if it was an administrator just to get more details. Maybe have the ability to download and sort cases that would be helpful. And there is staff like myself who go to a lot of different sites and if I was positive, no one at the schools would know because it would be listed under psychological services instead of a school site. I still think it would be great for CTA to be tagged, and maybe OESPA would be interested, on all Connect Orange calls and notifications go out so they would have that information. I don't think it would be hard to add them to those. Those are just some of the things, there are probably others who have suggestions.

Jacqueline Saccamano: I think we need one of our IT experts to make sure if it is even possible with the actual

program we are using. I do know we are putting out more than multiple districts we have reached out to find out what type of information they are providing. We go above and beyond. I do not about the downloads or the quarantine dates if it's feasible, but I can ask. I do not have information on Connect Orange, so I cannot help you with that. Multi-site - all three sites would be provided to FLDOH, but it would not show up on the dashboard if that person is a roving teacher -they may have gone to multiple sites would not show up on dashboard.

Mary Grace Surrena – Explained a system with quadrants for those itinerant teachers to complete to see where they are exposed. Andover Elementary School.

Jacqueline Saccamano: Asked Mary Grace to share that best practice quadrat so she can share with other schools.

Wendy Doromal: I know you're congratulating yourself on doing a few things with the dashboard and giving information weeks and weeks after we ask, but teachers are asking us questions and they are afraid in schools. The dashboard needs to list every facility – there could be a link where you list the schools and not have to click on each one to see where the cases are. Such as a list under the facilities with every name of the facility -this bus depot or this workplace. This is our fourth meeting and I do not see we made progress in improving safety around COIVD. I suggest we meet once a month instead of twice a month.

James Preusser: Is that an official motion?

Wendy Doromal -Yes. This is our fourth meeting. We make suggestion and then hear we will bring this back and get back to you. That is not really problem solving. I would like to make it once a month -people think about what we are going to do -put it out in advance so people come prepared with solutions and it's not just we can bring that back to someone. Who are the "someones" we need to bring these ideas to - maybe they should be at these meetings?

James Preusser: With all due respect we did have updates on Fort Gatlin and you did not want us to bring that up.

Wendy Doromal: Jim, if you want to get into that, I will. That is inappropriate.

James Preusser -Everyone is talking. If there are specific issues, let us know. We did not give an update -I do not want to debate that with you. We have taken feedback on the dashboard. We do not update from tech perspective. We can bring folks here. We do not have issues with a link -we can take it back. Not trying to object -happy to do that.

Wendy Doromal -I do make a motion that we have the meetings once a month moving forward.

Jacqueline Saccamano -Is there someone who objects. Once we have 100%agreement, we could do that. I disagree that we are not making headway. We want to work cooperatively. I'm an ex school teacher and I care about these individuals. I want to work cooperatively, but if you come back and say we are just giving you lip service, you are the individual that is providing me on a daily basis 5-6 pages of give me information, give me information, I spend an enormous amount of time trying to answer those questions thoroughly. I disagree with yours statement that we are not working cooperatively.

Wendy Doromal: I disagree with your statement. The timeline is not credible and it is not relevant to teachers. It has to be improved with list or links. Like here is a link to facilities, or ESE or Alt ed- here is the name. There are ways you could do it so we do not have to keep asking for the information. There is a problem if you have to keep asking the same questions. I would like to bring a guest to the next meeting to explain HIPPA regulations. We keep hearing it might be a HIPPA violation to identify a site. We went to court for that and that

was not true. We have a right to know the site and to know who are the members in our bargaining unit who are positive.

Jacqueline Saccamano: We provide that to you. We are not going to place that on the dashboard. If there are places with 1-2 individuals it would be extremely easy for the general public to figure out who those individuals are and that is not our story to tell. If somebody wants to share that they have COVID, that's up to them but that's not up to the District to provide. This is a public We have provided that to you when you ask. With your IT expertise maybe you can work directly. I did not know that you designed these spreadsheets and these because it is extremely complicated when it comes to this data especially when the data is moving in and moving out. I'm happy to talk to our IT specialist who is happy to respond to every request you have to approve this process. If this is the group that is trying to problem solve and help to keep our faculty and student safe then moving it to one month tells me that there is a lack of interest to providing an actual solution or coming up with problem solving activities. I'm happy to do so but I want to go on record as saying the moment I have to wait 10 days to talk to you about something that is going into the Safety Manual or I have to wait a whole month to bring up a new issue it tells me that we're putting safety on the back burner.

Wendy Doromal: As far as Health and Safety issue we did not even discuss the health and safety issue when I brought a report. You had already changed the whole process of quarantines. You say you want to help, but not everything I see is helpful. It is not helpful to ask a question and get an answer four weeks later about where an incident is. You can have a link -here is a list in word or PDF> Here are the quarantines. On the dashboard you cannot see where there were quarantines because they disappear. On the dashboard you can see positive cases and the record of dates for each location back to August but on the dashboard you cannot see where the quarantines were in the schools. I'm asking you questions that teachers and members of my bargaining unit asked me and they don't need answers weeks after they asked them. That is reality.

James Preusser: let's move off of this. There is a motion out there. I want to hear from Ron

Ron Pollard: Wendy made a lot of good points. I'm sitting in the office right now. It doesn't bother me to sit in a meeting right now. Others who have jobs may disagree. If we meet once or twice a month it's all right with me.

James Preusser: I recommend that we keep it at every other week. We can take it back to the IT team. We are open to that. I am in favor of every other week. Maybe we can change it next month -let's see if there is something we can do. We can bring IT person

Wendy Doromal -I did not say about the dashboard. I said on the site you can have a link to a list. It shouldn't take a lot of work and experts. I could type up a list and put it on a website.

James Preusser: The IT manages the dashboard and the functionality. We have our processes, protocols and steps.

Wendy Doromal: I don't think you understand – it's not actually the dashboard. It would be a link. School for this day with positive cases, list of sites with quarantines for this day. A link that is not part of the graph of the dashboard. It's not a dashboard -just a link to the information.

James Preusser: It still needs to be

Clinton Mc Cracken: Are you saying that the District does not have a spreadsheet for quarantines?

James Preusser: I'm not saying that.

Clinton McCracken: Wendy is asking for a downloadable spreadsheet. For teachers this is not a very

complicated IT situation. On our Canvas courses all the time, we insert a link and you can download a file.

James Preusser: I overstand

Clinton McCracken: So you don't have to spend hours going through the dashboard to get the information. Teachers and students do this all the time. It's called downloading a link to a file.

James Preusser: We will take this back to IT. It's their system and their process.

Clinton McCracken: Further I would like it to be known that I too agree that this should be a once a month meeting if it's going to be a check box then we need to meet one a month.

James Preusser: Then we will take it to a vote.

LeighAnn Blackmore : I don't think my comments will be beneficial so I'll lower my hand.

Jacqueline Saccamano: Let's move on to open discussion.

Ron Pollard: Besides we will bring back information, I would like to move forward with some of these suggestions that CTA has brought up and we have brought up like maybe the idea of a task force going in to some of these schools. Does every school actually have a Covid room? I do not believe from what I am hearing that all schools. If there is a COVID room and they have a bunch of persons in there at one time the nurse migrate back and forth and this kind of stuff. We need more communication. We need to adhere to the protocol and go out to all schools, not just 1-2 schools. Wendy and I are not in every school. We do not know what's going on in every single school, every day. We just get reports, calling in to us. what's going on. These messages have to go out. We need to take Covid a lot more seriously than what we're doing and trying to satisfy us here with a little information every week or every month. It doesn't make a difference if we have a 2-week meeting or a 1 month meeting because we're doing the same thing over and over and over again. We need to address some of the suggestions a lot better and leave the email trail open for the members of this group to send suggestions.

Jacqueline Saccamano: I am absolutely open to anyone sending me information. I would not provide anything unless it addresses this group. We do need to see action. Again, it's a large district. You have my email -send thoughts, ideas, If you're going to have a topic with specifics, we can ask our experts to see how we can do this.

Ron Pollard: What school -now the member gets in trouble like they did something wrong. Don't ask what individual school - it should go out to all schools. What6 about sending survey to see if safety is made up of two individuals so we do what we can. I would never go out to school and say I was informed to go there by Safety Committee. If you bring information to me it would not be used against someone. I have already laid groundwork and discussed small teams. Identifying at each school CTA, OEPSA and district safety committee -open to that.

Wendy Doromal: I hear a lot of I'm going to "investigate this" or "bring this back". I thought this was a problem-solving committee and we would all work together in the meeting to make decisions. The district doesn't get to unilaterally say we will have a committee with CTA, OEPSA and the District. We would need to bargain that. The district should already be out there seeing if there is compliance to the manual. Maybe CARES Act money can be used to hire people to have a roving team. We should decide it here -we need this committee to make decisions and move with something solving problems together -consensually we come up with ideas. Not the district goes to their superiors and brings back what they say here.

Jacqueline Saccamano: This was me telling you at last meeting we have a group of people to do this. I need to find out from my superiors.

Joe Wallace: I have to leave now so -I vote to stay as it is for time being.

Jacqueline Saccamano: Updates:

- better communication.
- look at a strategic plan for how we look at all of that
- look into sick rooms for nurses
- Front office information
- Staff survey
- Dashboard ideas
- Can School nurses conduct rapid Covid tests in schools
- Asking legal what we do if we have a student or parent who refuses to have student tested, or even an employee after they left sick

Jackie said we were recoding this information/meeting?

Said next meeting is hosted by Wendy unless she wants to pass it to Ron.

Wendy Doromal: I will send an invitation.

Jackie closed meeting.

Note -never did take a vote on reducing numbers of meetings a month.

Joint Safety Committee Meeting Minutes February 25, 2021

Ventilation / Filters

Mike Winters provided an update on the filters.

- When asked about the difference between filters Mr. Winters explained that thirteens were recommended for sites that had mechanical systems that were more than six years from its projected or proposed if expectancy. The Merv 9 filters were recommended for those that had a lot less than five-year life expectancy.
- OCCTA raised questions about the difference in filters and how effective they are when it comes to the virus.
- There is no data or documentation from the companies that the filters help filter the virus.
- Mr. Winters will get the different reports about the filters and would include the information discuss with the Medical Advisory Committee.

Compliance

- OCCTA proposed that members of the committee make visits to schools to do evaluations and make sure sites are in compliance.
- OCCTA presented a proposed compliance assessment document that can be used during the school visits. The document aligns with the Health and Safety Procedures Manual. OCCTA created the document following a checklist provided by the CDC.

- If moving forward with the compliance assessment and school visits, OCCTA recommends that visits be done during student contact time.
- Ventilation was added to the compliance assessment using CDC guidelines since the Health and Safety Procedures Manual does not include a ventilation session.
- OCCTA recommended that visits are unannounced.
- OCPS clarified information received about the filters each worksite received or will be getting.

Solutions for Listing Quarantines / Dashboard

- OCCTA appreciates the improvements on the dashboard.
- Improvements can be made about the quarantine dates. Information can be added on when quarantines were issue and length of the quarantine.
- OCPS clarified the date that shows in the dashboard is the date the quarantine was issued.
- Right now, the way to tell the quarantine is done is when if off from the dashboard.
- OCPS is still looking into how to keep improving the dashboard. They want to be as transparent as possible.
- OCCTA suggested that they include the starting date for the quarantine. It is easier to know when the quarantine will be over if the starting date is available. OCPS stated the date they have available is when the quarantine is issue.
- OCPS inform they are receiving the quarantine letters faster from the Department of Health.
- OCPS will discuss with IT to see how they can improve the quarantine information on the dashboard.
- OCCTA asked about long quarantine periods. Roland Welsh explained that happens when students have siblings that interact on campus. In some cases, they have to be in isolation but also finish quarantine once the isolation time is over. This happens when someone in the households test positive and they interact on campus also. They might get a longer time out of campus.
- LeighAnn Blackmore share that OCPS added FAQs' and dashboard details on the website that speaks about what is a confirmed case, what is an active quarantine, how often does it update, when does a positive test show on the dashboard and some of the questions that have being fielding over the last couple of months. The additional information is to help with the understanding of the dashboard.
- OCCTA suggested to have a list of the schools and how many quarantines they had during the year and the dates like what they have for showing positive cases. Quarantine numbers disappear and there is no way to look at how many quarantines have been from the beginning.
- OCPS will discuss the suggestion with upper management. Right now, the quarantines are only the active one. If someone look on it today it will see what is happening today. That was the thought process behind that so people can see what is happening right now. A clear focus on a day so you know what the environment looks like today.
- OCPS will see what they can do on their end.

OESPA

- OESPA president Ron Pollard did not have additional comments. He stated he is waiting for the outcome of the things we 've being talking about in the committee.

OCPS

- The District provided a report on safety observations that were conducted across the district.
- The schools observe were Horizon Middle, Windermere High, Sunridge Middle, Apopka Middle, Prairie Lakes Elementary, Winter Park High, Southwest Middle, Pine Hills Bus Maintenance
- It was observed that masks are expected to be worn by all individuals going to campus. Hand sanitizer stations were available, and they were in strategic places that made it very convenient for staff and

students to use. There was signage at all our schools coming into the entrance of the school as well as throughout the hallways.

- In the front office all guests are asked to sign then, and that information is dated.
- In the cafeteria the schools visited had specific locations for students to sit.
- Classrooms has students' distance as much as possible. Teachers did a really good job of keeping a safe area for them to teach from.
- Custodial staff looked fantastic at the locations. They were all wearing masks and gloves. They would go into the classrooms quickly to do clean high touch point areas.
- Food and Nutrition Services employees were wearing mask and gloves and sustaining social distance.
- There were differences on how the locations do temperature screening process. Various locations did temperature checks every day. Some do it every single day and they choose a different subgroup.
- There were areas for improvement. Proper usage of masks needs to be re-emphasized. Social Distance was observed but there are areas for improvement. For example, students are lining up in the cafeteria and maintaining social distance when going in but when they bleed out into some of the common areas, they are clustering a little bit. The recommendation is to start putting foot signs on outside areas as well in hallways and other areas.
- It was observed that teachers are continuing to leave their doors popped open as well as windows. There are concerns about this practice. This is not a way to ventilate the classrooms since it does not improve ventilation. CDC guidelines talks about open air being positive but in the school case it actually disrupts the ventilation process, and it keeps it from ventilating properly and circulating properly. There is also a concern about safety. The District policy is for all doors to be shut and locked. That is to assure that if we have an active assailant situation that students would not be a potential for those individuals to storm into a classroom.
- The visit to Southwest Middle school included Ladara Royal who works at the school. At the end of the visit Ladara Royal and Jackie Sacamano met with the administration team. One of the concerns at the Middle school is PE times. Clustering happens due to the increase number of students.
- are in those classes again maybe shorter if all possible we can permit one way directional do the transitions of middle school high school square most your clustering will occur but has And two also we sent out an email today and they might be useful for others I think to make sure that if teachers are going to incorporate group during the instructional time that is the more no more than 15 minutes to record if it's going over 15 minutes and where they placed the students so something that we saw that was very good we I I you know appreciate the fact that we were able to go in and I could talk to classroom teachers and observe as well as the bacteria area and ladeira is right I mean you have a team there who's committed to making sure everyone safe and again we're working with middle school students in that particular set
- Fewer items were observed in elementary schools. Mrs. Sacamano stated: "Kids just kind of fall into compliance."
- Kids at Middle Schools are struggling with masks being too big. There needs to be a review on how to wear masks properly if they are too big and they have no adjustable ear straps.
- On the school visits Mrs. Sacamano observed people correct students and ask them to put their masks back up.
- Mrs. Sacamano share best practices observe during the school visits. In Arbor Ridge, they have a COVID tracking team. The team is assigned a student that has being place under quarantine. The team member makes sure that they received their communication and understand what the letter says. They check on that student to see how they are doing and following up to see if they are getting tested. The team works with the attendance office to make sure that no kids are returning to campus prior to their time expiring. They keep an excel database to track all the information. They also make sure the students are in launched.
- Another great practice observe was the division of entry points prior to school starting. They have masks available on the entry points and hand sanitizer stations. Once they enter they filter the students to different waiting areas.

- One school has created a mechanism using google sheets to track mask infractions. Administrators look at the information daily and meet with the students. They also have an infraction system.
- Mrs. Sacamano will continue to schedule visits.
- Schools that do temperature checks during lunch do so in case parents are giving students medicine to lower the temperature.

No additional comments from CTA.

Next meeting will be March, 11 2021.

**Safety Committee Meeting
June 10, 2021
Mary-Grace Notes**

- Start Time: 1:45 – lasted about 15-20 minutes
 - District shared revisions that were added to the health and safety manual on June 1st prior to meeting with the committee
 - No other topics for discussion
 - Asked what the purpose of next meeting and if it were really necessary
 - District said to keep it on calendar and when the date was closer the co-chairs could decide if it could be cancelled.
-