



Frequently Asked Questions CTA eDues

WHAT IS E-DUES AND WHY IS THIS HAPPENING?

E-Dues is the use of ACH/Bank Draft to pay your union dues to CTA since legislation is being passed that makes it illegal to pay dues through payroll deduction (Police and Firefighters are exempt from this new law).

WHEN WERE EMAILS SENT?

On Thursday, March 30/31 an email was auto generated through the eDues platform from FEA to every member to their email address we have on file. The **subject** of the email is **'I'm Sticking with My Union - ACH Payment Summary'**. The email was sent from **centralmembershipsysteem@floridaea.org**. Please be sure to check your spam/junk folders if you cannot find it.

IF YOU DIDN'T RECEIVE THE EMAIL

- Email us at ctaedues@gmail.com and we will check the email we have for you, update it and resend the link.
- We may have an old email address for you. We've been working with ARs since November to clean up our member database. We had many members with no email at all, some with email platforms that don't exist anymore, etc.
- Your inbox could be full. Even with gmail sometimes the address will no longer accept emails when it reaches a certain capacity.
- Some email platforms have a sort feature activated for spam, unknown emails, solicitations, etc. Check all folders. It could have been labeled as spam.

TWO OPTIONS TO LINK BANK ACCOUNT

You will need to create an account in the portal using the FEA link and connect this to your bank account. There are two ways to do this.

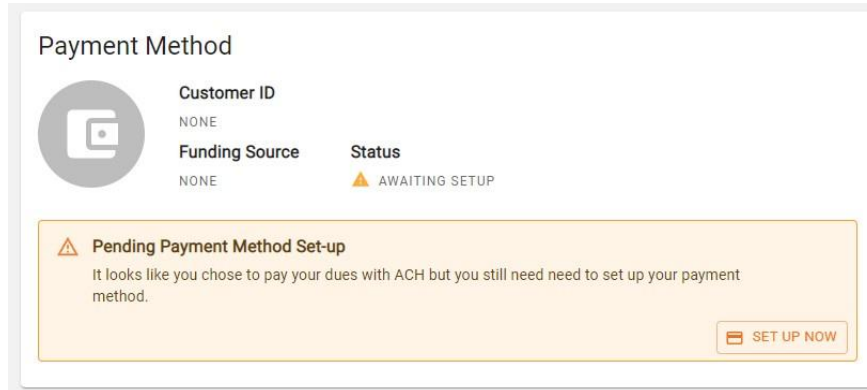
1. You can log in to your account (there are 15,000 banks prepopulated. Just be careful to choose the account you want withdrawals made from.) Most people choose the same checking account where they receive their direct deposit. This is the fastest way.

OR

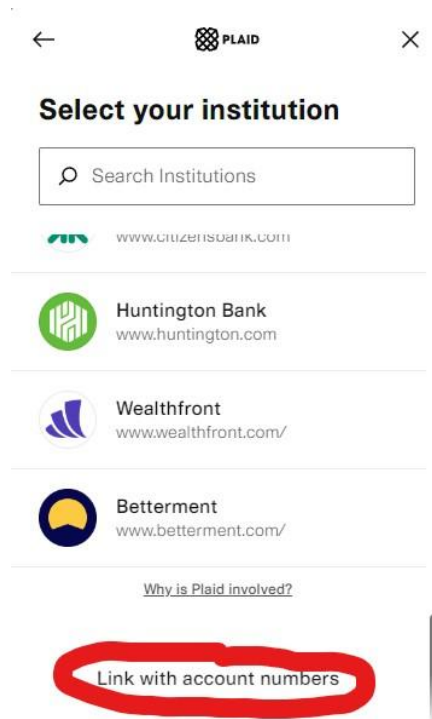
2. The second option is to enter your routing and checking account number printed on your checks. This option will require you to come back to the portal after a couple days to verify that a micro-deposit was made which makes sure the account was entered correctly. Please see the **next heading** for a more detailed outline.

MICRO-DEPOSIT METHOD

1. Close all browser windows. (Very important)
2. Open a new browser window and have the user log in to <https://feacms.floridaea.org/portal> and click the “Set Up Now” button:



3. Click “Get Started”
4. On the “Select your institution” screen, scroll to the bottom of the window and **do not select your institution.** Then select “Link with account numbers”:



5. Then enter the routing number, account number, the full name as listed on the bank account, type of bank account and continue through the process.
6. Please remember that the micro-deposit may take up to 24 hours to show in your banking account and in the memo field of the bank record will be a pound sign (#) followed by a three-digit code to be used in the member portal for verification.

MAR
29
2023

#BZX FEA Member TYPE: ACCTVERIFY ID: 1460820571 CO:
#BZX FEA Member ACH ECC PPD ACH Trace
021214897862602

\$0.01

Add a category

WHY ARE WE STARTING THIS JUNE 7

We have nearly 8,000 members (our density is currently 55%). We want everyone to be able to maintain their membership when school starts in August. This will give CTA staff the summer to contact members to complete the eDues process prior to school starting.

WHEN WILL DUES BE WITHDRAWN

Dues will be withdrawn on paydays. Since we don't get paid over the summer, dues will not be withdrawn then. After June 7 the next dues payment will occur in the first check in August.

NEWSLETTER/EMAIL

If you didn't receive the eDues email this means you are likely also not receiving our newsletter every other week. It is typically sent on a Monday. It is a two page pdf with links to important information our members need. The good news is once we get your email on file fixed you will also have access to the newsletter.

CAN WE PAY BY CHECK

Yes. You may pay your full dues by 8/31 or you may pay half by 8/31 and half by 1/31. We don't have a monthly check payment option.

TUTORIAL VIDEO

The below brief video was sent in the email on Thursday. Reposting here if anyone hasn't seen it.

<https://youtu.be/nw1H-fDbECw>

THANK YOU FOR YOUR PATIENCE

This is a big task to get all our members converted into a completely new way to pay dues. We've been working on it nonstop to anticipate different scenarios and adjust plans and especially to clean up our database. Thanks for your patience and standing strong together as we get through this and also as we continue to build our membership beyond 60%. We will be stronger in the end!

In Solidarity,
Clinton Warner McCracken
Orange CTA President